

BUBBENHALL PARISH COUNCIL

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Minutes of the Bubbenhall Parish Council Meeting held on Tuesday 04 September 2018 in the Village Hall, Bubbenhall.

Present:

Cllr Jan Lucas	Chair of the Parish Council
Cllr Sam Baker	Vice Chair of the Parish Council
Cllr Win Nwachukwu	
Cllr Bob Powell	
Cllr Joanne Shattock	

In attendance:

Cllr Trevor Wright	Warwick District Council
Mr Doug Evans	Parish Clerk

Five members of the public present.

It was agreed to alter the order of the agenda to suit those present.

1. APOLOGIES FOR ABSENCE

Cllr Steve Haynes, Cllr Wallace Redford (WCC) and Cllr Pam Redford (WDC).

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MINUTES OF PREVIOUS MEETING ON 24 July 2018

These were confirmed and signed.

4. YOUTH SPACE AND RECREATION GROUND

Cllr Baker gave the following update on the Youth Festival:

- The Festival had been a massive success with over 130 children attending. There had been no wasted food and all activities had outperformed expectations, especially the chocolate workshops. A report would be written to update the Big Lottery funding body and further requests from WDC would also be supported. Margaret Robinson had given extensive support and this would be reflected in the payment to 1st Bubbenhall Rainbows.

Cllrs Baker and Haynes were thanked for their work in relation to all aspects of the Youth Festival.

- There was nothing further to report on youth space and recreation ground.
- There was nothing to report on the running track and outside gym equipment and updates on this would be given by Cllr Haynes at future meetings.

Cllr Baker was thanked for her update and she left the meeting at 7.40pm.

5. BUSINESS FROM MEMBERS OF THE PUBLIC

Mr Max Jones, a member of the public and village resident, was welcomed to the meeting to outline his plans for a development in a paddock at the side of his house. The plans had only just been submitted to the Authority and they had not been considered for approval by the planning department.

Cllr Shattock commented that there had been an application in 1991 for 7 houses in the same field. There had been a large amount of opposition to that plan and it had been rejected. The new plan would be judged according to planning law and regulations and not the aesthetic of the building and its surroundings.

Cllr Powell asked for clarification as to the siting of the proposed dwelling and Mr Jones explained that it would be in the middle of the outlines red box area and that this would be clearer in the actual plans.

6. MATTERS ARISING AND UPDATES

i. Brick edging/spout/BT Openreach

It was confirmed that County Highways had placed the barriers around the damaged edging, and not BT as originally thought. This was due to the broken storm drain and this would have to be addressed before any further work could take place in the area.

The Chair reported that he and Tony Sproul had met with a tree carver but he had suggested that it may not be possible to carve the bear and ragged staff into the trunk if it was found to be hollow. Tony was investigating Heritage Lottery grants for work to replace the trough and to carry out other work around the spout. Other grant sources would be sought if Lottery funding was unsuccessful. The Clerk reported that he had obtained an additional quotation of £995 from AP Tree Services for removing the tree to ground level but it was agreed that all options would need to be considered with regards to removal and/or carving. It was also suggested that the tree could be left as it was and roses grown around it.

Mr Jones questioned whether the tree was still growing as the wall was still cracking. It was suggested that an arboriculturist in WDC would be able to carry out tests to see if the tree was still growing or was hollow. The Clerk agreed to liaise with Cllr Wright on this matter.

ii. Bins in A445 layby and village bin survey

There was nothing further to report on the layby bins and the bin survey had yet to be completed.

iii. Proposed lawful development

It was confirmed that this development related to a previous application where there could have been Permitted Development Rights which would not have needed a consultation. It was agreed that this item could be removed from future agendas.

iv. Paget's Lane loose manhole cover

Cllr Nwachukwu reported that she had reported the loose cover, and an additional one, but had not received any feedback.

7. FINANCE REPORT

The following cheques, as detailed in the payment schedule, were authorised after being proposed by the Chair and seconded by Cllr Shattock and were duly signed:

Chris Goddard	£120.00	1st Bubbenhall Rainbows	£150.00
Jayne Lloyd	£100.00	Michelle Jones	£95.00
Media Mania Ltd	£350.00	M. Bhogal	£108.00
Holly Parnell	£61.80	The Chocolate Shed	£159.00
Andy Wilson	£195.00	WALC	£45.00
Bubbenhall 1st		Interact Entertainments Ltd	£195.00
Responders	£100.00	In2Cultures	£170.00
Bubbenhall Village Hall	£95.00	ADR Sproul	£120.00
Shanta Sweeny	£210.00	Heritage & Sons	£612.00

Of the £300.00 issued for out of pocket expenses in relation to the Youth Festival, £265.11 had been spent leaving £34.89 to be banked. This money was returned to the Clerk.

8. ADMINISTRATION

The Clerk reported that the control document had yet to be set up.

9. HIGHWAYS UPDATE

Cllr Powell reported that there had been an increase in fly-tipping, but this had been removed.

Cllr Wright added that he had actioned the removal of the waste and attempts had been made to establish the source but to no avail.

10. ADOPTION OF THE REVISED EMERGENCY PLAN

Cllr Powell gave an update on the revised Plan and reported that copies had been circulated with confidential information contained within the document. The Plan was reviewed every two years and all members of the Emergency Committee had been given the opportunity to have input. Stuart Sibley was also on the Committee. A copy of the Plan had been lodged with Bob Cragg. This had also allowed Bob to check on who had keys to the village hall. A copy had also been placed in the emergency cupboard in the village hall. In response to a question, Cllr Powell explained that, as far as he knew, all three members of the Committee would be remaining.

Cllr Powell was thanked for his work on the Emergency Plan.

11. BUSINESS FROM MEMBERS OF THE PUBLIC, continued

It was reported that builders' vans were being parked on the verges at the top of Pitt Hill and that this would cause damage in the winter months when the verges would be softer. Cllr Wright commented that action could be taken if the verges did get damaged and the Police could become involved if the parking was illegal. Although the PCSO was monitoring the situation, it was felt that builders should be asked to park in the access road opposite the place of work.

Cllr Powell left the meeting at this point at 8.30 pm.

Cllr Wright reported that WRE grants had to be submitted by 10 September, there would be £14 million in Central Government Funding for improvements to council housing countrywide (mainly environmental), an appeal had been submitted by WDC to the Government for more affordable housing and Leamington Spa would be introducing a 'Park and Stride'

12. PLANNING

- Cllr Shattock reported that objections to the planning application in relation to the A46 link road and Stoneleigh junction improvements had to be submitted by 05 September. It was agreed that a holding objection letter would be sent to the Department for Transport in order for the Parish Council to have more time to consider the proposals and Cllr Shattock would send the Clerk a template to be used for the letter.
- The Chair reported that he had met with the Environmental Health Department with regards to the Gateway development but there had been no satisfactory outcomes from the meeting. It was felt that there were different methods of remediation from the original application. The question was asked as to who made the decision as all listed items excluded the Gateway development. Cllr Shattock asked when the application would be considered by the Planning Department. Cllr Wright confirmed that he had already drafted his objection letter and gave a brief overview.

13. REPORTS FROM MEETINGS ATTENDED

This item had been covered above.

14. PARISH MATTERS (AOB)

i. Proposed meeting dates for 2019

The Clerk reported that he had drawn up a schedule of meeting dates and this would be circulated.

ii. Oak tree on the Green

This item had been covered earlier in the meeting.

iii. Fence along footpath Home Close to Moat Close

The Clerk reported that he had obtained an additional quotation of £965.49 + vat to renew the fencing in this area but this was considerably more than a previous quote.

In response to a question, the Chair explained that any plans to smarten the playground area would be put forward by Cllr Baker.

15. GDPR

The Clerk reported that he had confirmed that the Parish Council did need to be registered with the ICO and that he would action this.

16. CORRESPONDENCE NOT DEALT WITH IN OTHER ITEMS

There was nothing to report on this item.